

Legal Notice

I. LEPCA as your contract partner

1. Stichting the International Child Abduction Center (hereafter "Center IKO") is a Non-governmental Organisation under Dutch law.
2. Registered seat:

International Child Abduction Center
P.O. Box 2006
1200 CA Hilversum
The Netherlands
Tel: +31 (0) 88 800 9000
Fax: +31 (0) 88 800 9090
E-mail: info@lepca.eu
Website: www.lepca.eu
3. All images, text and other content published by the Center IKO are protected by copyright. Requests for reproduction, even partial, should be addressed in writing to the Center IKO.

II. General terms and conditions

A. Participation in events

Registration

1. The number of places available for participants is limited. Registrations will be accepted on a first-come-first-served basis.
2. The registration is legally binding and can only be cancelled according to the conditions described below (§§ 11-14).
3. Registrations can be made until 30 April 2014 or until the maximum number of participants has been reached. This shall not affect the cancellation conditions (see below §§ 11 ff.).
4. A list of participants including each participant's e-mail address and the name of company or organisation will be made available to all participants unless the Center IKO receives written objection per e-mail from the participant no later than 23 April 2014.
5. The participant's contact details and other relevant information will be stored in the LEPCA database in order to provide information about the LEPCA event, publications and/or other developments in the participant's area of interest unless the participant indicates that he or she does not wish to do so.

Payment and Discounts

6. Participation will not be possible without prior payment.

7. Insofar as this paragraph is invoked on the registration form, the following discounts are available:

A discount of 25% for:

- TIM members.

A discount of 15% for:

- Participants in the questionnaire;
- Early bird registration, registration before the 31th of December 2013.

These discounts cannot be combined. No other discounts will be applied.

8. Unless otherwise specified on the registration form, the registration fee includes lunch, beverages consumed during the event and dinner on 8 May 2014.
9. The participant must cover his/her own travel and accommodation expenses.
10. The organisation of LEPCA will charge a handling fee of EUR 20 for the return of incorrectly transferred registration fees.

Cancellation

11. The Center IKO reserves the right to cancel the event up to two weeks before the beginning of the event. In this case, registration fees received will be fully reimbursed. The Center IKO will be not liable for any further damage caused by the cancellation.
12. The mention of a speaker's name does not commit the organisation of LEPCA. In case an advertised speaker does not appear, the organisation will do what it can to find a replacement of the same calibre.
13. The participant may cancel his/her registration. Cancellations received in writing by e-mail **before 23 April 2014** will be accepted and all fees refunded with the deduction of an administration fee of EUR 50. Cancellations received after 23 April 2014 cannot be accepted and will not be refunded.
14. Transfer of registration to another person is acceptable after approval of the LEPCA organisation no later than 23 April 2014. The participant may alternatively arrange for someone to attend the event in his/her place.

Accommodation

15. For the conference in The Hague, the Netherlands, the organisation will provisionally request a number of rooms to be set aside for participants at special rates at different hotels.

The participant can make a hotel reservation by The Hague Hotelservice via www.itotours.com/lepca/overview.aspx. The Center IKO assumes no responsibility for the accommodations.

B. Other legal provisions

16. Should individual provisions of these general terms and conditions be invalid, this shall have no effect on the validity of the remaining provisions.
17. The organisation of LEPCA cannot assume liability for incorrect information or other errors resulting from technical problems or other reasons beyond its control.
18. The contractual relationship between the parties shall be interpreted, construed and governed by the laws of the Netherlands.
19. As far as legally possible, both parties hereby submit to the jurisdiction of the Dutch Court.

III. Data protection

1. The organisation of LEPCA only collects and stores the data necessary for the purposes indicated when the data subject submits the relevant data to the organisation of LEPCA, notably:
 - Payment of purchases or participation fees;
 - Inclusion in the list of participants at the conference;
 - Distribution of information about future initiatives of LEPCA;
2. Data collected for these purposes will be controlled by the organisation of LEPCA but may be processed by a third party contractually engaged by LEPCA.
3. The data subject has the right to know if his/her data is being processed and to require the organisation of LEPCA to change, rectify, erase or block his/her data.
4. The organisation of LEPCA will not transfer personal data to third-party data controllers unless the data subject permits it to do so. In this case, the organisation undertakes to inform the third party of any changes requested by the data subject.
5. All correspondence concerning personal data should be addressed to the organisation of LEPCA at info@lepca.eu.